

**St. Dominic Parish Council Minutes**  
**December 8<sup>th</sup>, 2011**  
**7:30 P.M. ~ Parish Center**

**Present:** Fr. Dave Reith, Fr. Sean O'Connell, Dick Magliocco, Armand Ruka, Mindy Duch, Teri Rettinger, Amy Whittenberger, D Fitzgerald, Randy Roeder, Alex Guzman, Kelly Carroll, Trustee Jerry Buting

**Guests:** Rich Harter

**Excused Absence:** Trustee Michael Ricci, Steve Heitman

**Opening Prayer:** Randy Roeder

**Approval of Minutes:** Meeting minutes approved with the modification of the removal of the second bullet in Father's comments "The increase in pledges is approximately 11%.

**APC Meeting Feedback:** Terri Rettinger

- ✓ Finance Council would be created and under current considerations by the Archdiocese, the Finance Council would be made up of the Pastor, two members of the Parish Council, two members appointed by the Pastor, plus the trustees (optional). Finance Committees currently in place at most parishes will become more like the Stewardship Committees where they will be in charge of time, talent and treasure.
- ✓ Evangelization was discussed and listened to what other Parish's are doing. Some of the things that they do:
  - Welcome non Catholic members to Mass
  - Establish companion families to assist new families coming to church. They follow up with the family for up to one year.
  - Welcoming hospitality committee located in narthex's to help sign up new members into activities
  - This group is looking for a long term representative to have a steady presence willing to put in the time to assist in the evangelization. The next meeting is February 20<sup>th</sup>.

**Parish Athletic Facility (PAF):** Rich Harter – see attached

- Arts and Activities Center (PAAC) – Rich Harter see attached
- Provisional Facilities Committee (PFC) – Rich Harter see attached
- Other – Rich Harter see attached

- Stewardship Assessment – Barb Vite has a list of preliminary recommendations and presented them to a small group of staff. The top four recommendations are a) strengthen the stewardship committee, b) design and implement a plan for Stewardship for the leadership, c) develop a communications plan for the Stewardship vision, d) develop a communication strategy to communicate Stewardship effort and focus. Rich will send to Parish Council the report. Parish Council will review and respond on top priorities. Recommendation to provide a general statement on the status of the Stewardship Assessment and a generous thank you to the participants. Rich will come to the January meeting. The January meeting will start at 6:30 and run till 9:00pm.

### **Visioning for the Future:**

- ✓ Kelly and Terri put together an evangelization letter for review. Please see attached.
  - This should be on Parish letterhead.
  - Use the word evangelization on the form itself.
  - Each VAIT will complete the form. The letter should include instructions on how to complete the form and who will contact them to assist in the completion of the form.
  - Kelly and Terri will combine, revise and redistribute for review to the Parish Council. The VAIT will complete in April, review in May with a final recommendation completed in June for the new Parish Council to begin with in August 2012. Kelly and Terri will meet with Meg to formalize for publication.

### **Pastor's Comments:**

- ✓ Stewardship for the 23 weeks of the fiscal is \$23,833 over the last year and \$7,689 higher than budget. Last year we were approximately \$40,000 below budgeted stewardship amount.
- ✓ FIOF pledge commitment follow up letters will be mailed by the Parish office next week to encourage fulfillment of pledge. As of October 31<sup>st</sup>, 212 families have outstanding balances totaling \$179,228. The Parish 60% portion of this amount is \$108,000. Including this amount, the total returned back to the Parish is slightly under one million dollars.
- ✓ Several pledge cards returned since the Commitment Weekend totaling \$1,140,445 for the treasure campaign.
- ✓ After four weeks we seem to be tracking very similar to the last year at six weeks after commitment weekend
- ✓ First follow up letter has been mailed with a plan to follow up again in early January

- ✓ The Prayers Gardens and Memorial brochures were mailed to families this month outlining what options are available for future donations. Several inquiries have been received regarding potential Prayer Gardens donations.
- ✓ An analysis of the capital building projects will be presented at the January Council meeting with a summary of project costs and related cash flow analysis. Also presented will be financial operating results for the first five months of the fiscal year and the upcoming budget timetable.
- ✓ Christmas Eve and Christmas day we are anticipating large crowds because it is on the weekends. There will be overflow in the Marcy Center. There will be bulletin announcements with this information.
- ✓ The weekend of December 12<sup>th</sup> Quad Confession will be offered at St. Dominic's.
- ✓ Jesus and the Children Shrine have been sponsored and is ready for the appropriate signatures. The installation date and blessing from one of the Bishop's is targeted for late spring or early summer.
- ✓ This weekend is the giving tree blessing, there were over 1600 tags and the tags were all taken.
- ✓ We have received great feedback on this year's Parish ornaments and Parish Council would like to express our gratitude to Meg Picciolo and the Parish marketing committee for their efforts.
- ✓ January 6-7 is the Feast of the Three Kings and the blessing of the Church. Knights of Columbus would like to sponsor the packet of chalk for Parishioners to take home to bless their doors.
- ✓ Received much positive feedback on the reflective videos shown at Mass and personal reflections.
- ✓ Rosary evangelization will be held in October of 2012 with Archbishop Lisecki at St. Dominic's.
- ✓ Ron Mulvaney has found a book and he wanted to do something to honor his wife to put into our Parishioners hands and wants to sponsor the book Rediscover Catholicism by Matthew Kelly. Five Parish staff members each read a chapter of the book and gave their feedback. The feedback was excellent. Ron's donation enabled him to purchase 2000 books for the St. Dominic's Parish to hand out on Christmas Eve and Christmas day. Fr. Dave recommends Parish Council members to introduce the gift to the Parishioners.

**Chair's Comments:**

- ✓ Spring retreat is the March 24<sup>th</sup> at the Redemptorist in Oconomowoc. The cost is \$45 pp includes all food, supplies and Mass supply. The time is 8:30 am – 3:00 pm. Dick will look around for cheaper places, but otherwise it will be at the Redemptorist.
- ✓ Please make sure you pay \$10 to Kelly for the donation to the auction.

**Open Discussion:**

**Closing Prayer:** Randy Roeder

Adjourned @ 9:50 pm  
Respectfully submitted,  
D Fitzgerald

**Upcoming Dates:**

January Parish Council Meeting	January 12, 7:00 pm
February Parish Council Meeting	February 9, 7:00 pm
March Parish Council Meeting	March 8, 7:00 pm
April Parish Council Meeting	April 19, 7:00 pm
Parish Council Nomination Meeting	April 25, 7:00 pm
Parish Council Meeting	May 10, 7:00 pm
Parish Council Discernment Meeting	May 16, 7:00 pm
May Parish Council Meeting	May 20, 7:00 pm
Parish Council Officer Discernment	May 23, 7:00 pm
Parish Council Installation Mass	June 3, 9:00 am
June Parish Council Meeting	June 14, 7:00 pm